



DOUG DUCEY
GOVERNOR

Arizona Department of Corrections

1601 WEST JEFFERSON
PHOENIX, ARIZONA 85007
(602) 542-5497
www.azcorrections.gov



CHARLES L. RYAN
DIRECTOR

SMU I Visitor Information

PROCEDURES FOR SCHEDULING A VISIT AND VISITOR POLICY/RULES

Effective January 1, 2019

Visitation is by appointment only.

Scheduling is available Friday thru Monday only, between the hours of

8:00 am - 3:00 pm.

Please call (520) 868-8513

EFFECTIVE IMMEDIATELY: Appointment requests will only be taken Friday thru Monday.

Visits must be scheduled a minimum of 1 day in advance but not more than 7 days in advance.

Visitation periods at SMU I are two hours in length and are non-contact.

You may schedule a maximum of four approved visitors. No more than 2 minors allowed.

Step III (3) inmates are permitted up to (3) two hour visit per week, Step II (2) two hour visit per week, and Step I (1) visit per visitation week. Special visits may be requested by the inmate and are only for special circumstances such as large families, out-of-state, or occasional visitors (max 6 persons). The Inmate must request the special visit and the request form must be received in the visitation office a minimum of (30) days in advance of the requested date. A one-time \$25.00 background check fee is required for each adult visitor who is not already an approved visitor.

THE FOLLOWING DAYS AND TIMES ALSO APPLY TO SPECIAL VISITS.

VISITATION DAYS ARE FRIDAY, SATURDAY, SUNDAY, AND MONDAY AS FOLLOWS:

FRIDAY- Three visit periods	8:00 am – 10:00 am / Gen Pop, Detention, Seg GP
	8:00 am – 10:00 am/ Close Custody Non-Contact
	11:00 am – 1:00 pm / Protective Custody
	1:45 pm – 3:45 pm / Gen Pop, Detention, Seg GP

SATURDAY – Three visit periods	8:00 am – 10:00 am / Protective Custody
	8:00 am – 10:00 am/ Close Custody Non-Contact
	11:00 am – 1:00 pm / Gen Pop, Detention, Seg GP
	1:45 pm – 3:45 pm / Gen Pop, Detention, Seg GP

SUNDAY- Three visit periods	8:00 am – 10:00 am / Gen Pop, Detention, Seg GP
	11:00 am – 1:00 pm / Gen Pop, Detention, Seg GP
	11:00 am – 1:00 am/ Close Custody Non-Contact
	1:45 pm – 3:45 pm / Protective Custody -

MONDAY – Three visit periods	8:00 am – 10:00 am / Gen Pop, Detention, Seg GP
	11:00 am – 1:00 pm / Protective Custody

SMU 1 CLOSE CUSTODY CONTACT VISITATION SCHEDULE

Visits are by appointment only.

Visits Alternating Weekend days and times throughout the month.

Saturday	Sunday	Saturday	Sunday
2A 0730 – 1130	2C 0730 – 1130	2D 0730 – 1130	2B 0730 – 1130
2B 1200 – 1600	2D 1200 – 1600	2C 1200 – 1600	2A 1200 – 1600

Due to operational limitations and security concerns for DNHWS, the above schedule has been developed to best accommodate.

Appointment will be taken every day except on Wednesday. Visits must be scheduled 24 hours in advance, but not more than 7 days in advance

Contact visitation for the Close Custody population assigned to ASOC-Eyman / SMU 1.

SMU 1 does not provide Holiday visits other than for Holiday that fall on the above days.

- When you schedule a visit you will receive a confirmation number. Please bring this number with you.
- Check in begins 20 minutes before your scheduled visits. Please be prompt. The inmates are brought to the visit prior to your arrival and are waiting for you.
- If you arrive 15 minutes past your scheduled visit start time you will be denied entry for visitation.
- If you cannot keep your appointment, please call the visitation office at 520-868-8513 and let us know.
- You must clear a metal detector/scanner prior to entering the unit.
- You must be in compliance with the dress code policy 911
- In order to enter the unit you must one of the following: United States State issued driver license, Military ID, Passport, United stated state ID card, or any State or Federal agency including official government employee ID cards. Consular ID cards issued by a foreign government ID are not accepted.
- You may schedule up to a maximum of three approved visitors.

SMUI Unit photo and Food Visits

Schedule 2020

Photo Visits:

➤	New Year's Day	January 4,5 2020	Phase 2&3 only.
➤	Mother's Day	May 9,10 2020	Phase 2&3 only.
➤	Independence Day	July 4,5 2020	Phase 2&3 only.
➤	Veteran's Day	November 7,8 2020	Phase 2&3 only.

Photo Payment Deadlines 2020

- New Year's Day December 14, 2019.
- Mother's Day April 18, 2020.
- Independence Day June 13, 2020.
- Veteran's Day October 10, 2020.

Food Visits:

➤	Mother's Day	May 16, 17 2020	phase 3 only.
➤	Labor Day	Sep. 12, 13 2020	phase 3 only.

*Photo dates have been scheduled in accordance with AZ Department of Corrections policy 911.

--Only Inmates who are authorized contact visit will be eligible to participate in the photograph process.

-Inmates wishing to participate in the process will be required to complete an inmate request for withdrawal form 905-1 for the cost of the photo (currently \$2.00 each with a limit of 4 photos) and submitted two weeks prior to the holiday. (Deadlines dates provided above chart)

. -No refunds will be issued after the money withdrawal processed.

ARIZONA DEPARTMENT OF CORRECTIONS

VISITOR GUIDELINES

Effective: January 1, 2019

The following information is intended to serve as a guideline to assist you when visiting an inmate and is not all-inclusive. Complete rules and regulations are listed in Arizona Department of Corrections Department Order #911, Inmate Visitation, which may be accessed through the Department's Web Site at www.azcorrections.gov.

GENERAL INFORMATION

All persons, their personal belongings, and vehicles are subject to search while on Department property. Persons refusing to submit to any search will be denied visitation and required to leave Department property immediately and are subject to subsequent suspension. Contraband is not allowed on State property, including but not limited to: weapons or ammunition of any type, illegal drugs or drug paraphernalia, alcoholic beverages (empty or full), ladders, rope, cable, power tools, wire cutters, rakes, etc. Visitors must present valid photo identification (ID) upon entering the visitation checkpoint.

DRESS CODE

- All clothing shall be clean, worn in good repair, be non-offensive, and within the bounds of common decency.
- **Visitors are prohibited from wearing any brown-colored clothing that resembles the clothing worn by Department security staff, including khaki-colored clothing, solid light tan or light brown-colored shirts or dark brown-colored pants or slacks, medical scrubs, and or camouflage.**
- Skirts and dresses shall be knee-length when standing. Slits in skirts and dresses shall not extend above mid-thigh when seated.
- Shorts shall be knee-length when standing. Jogging shorts, cut-offs or hip huggers are prohibited.
- **Visitors shall not wear any article of clothing fabricated with spandex-like material, or clothing that is orange in-color.**
- Sheer, see-through and/or open-netted clothing is prohibited.
- Sleeveless tops/shirts or dresses, tank, tube, and halter tops, tops that are strapless, tops that allow display of bare midriff; mesh clothing; body suits; "muscle" shirts, and swimsuits are prohibited.
- Tops of clothing shall be no lower than the person's collarbone in the front and back.
- Undergarments and shoes shall be worn at all times.

ALLOWABLE PROPERTY

- Personal identification.
- Prescription medication, in the original container and only in a limited amount needed during the visitation period.
- One unopened package of cigarettes. A flameless electric lighter shall be located in the designated smoking section of the visitation area.
- A maximum of \$40.00 in coins, in a clear plastic bag/container, per visitor.
- One engagement/wedding ring, one religious medallion, one wristwatch and one pair of earrings or two observable body piercing adornments.
- Two vehicle keys or one key and a vehicle remote control entry device.
- Infant items:
 - One handheld baby carrier per infant. Strollers or carriers on wheels will not be permitted. One clear-plastic diaper bag per infant, which may only contain: one diaper for each hour of visitation, one change of baby clothing, one blanket no larger than 4 ft x4 ft, one container of baby wipes, one small tube of diaper rash medication, one baby bib, one small plastic spoon used to feed an infant, three clear-plastic baby bottles of milk/formula or equivalent-size unopened, commercially-sealed containers of juice, and four small plastic containers of soft or baby food, and one baby pacifier.

VISITATION CONDUCT

- Conduct by visitors and inmates shall be quiet, orderly and respectful of others, unruly behavior and the use of profanity is prohibited.
- Visitors are prohibited from visiting more than one inmate at a time, unless the other inmate is an immediate family member and the visitor is on the inmate's approved visitation list.
- The accompanying adult must properly control minor children while on prison property.
- Visitors and inmates shall remain in an upright position at all times.

The Department recognizes the importance of and encourages maintaining relationships while a person is incarcerated. We ask for and expect your full cooperation in following the above established visitation rules in order that visitation is a positive and pleasant experience for all concerned.

If you need assistance or clarification pertaining to the Visitation program during your visit, please contact a staff member for assistance.

ENJOY YOUR VISIT.